



**Government of India
Ministry of External Affairs
Consulate General of India
Perth**

INVITATION TO TENDER

Name of the Works: Replacement of floor carpet in the premises of Chancery in Perth (Australia) owned by the Government of India.

The Consulate General of India, Perth, for and on behalf of the President of India, invites bids for replacement of floor carpet in the premises of Chancery, owned by Government of India, located at Level 6, 12 St. Georges Terrace, Perth, WA 6000. Further details are available on Consulate General of India's website <https://www.cgiperth.gov.in>. Any further query can be emailed at: hoc.perth@mea.gov.in.

Important Dates	
Date of Publishing of Bid Document	28.10.2024 (1700 hrs)
Clarification Start Date	30.10.2024 (1100 hrs)
Clarification End Date	11.11.2024 (1500 hrs)
Bid Submission Start Date	12.11.2024 (1100hrs)
Bid Submission End Date	09.12.2024 (1500 hrs)
Bid Opening Date	10.12.2024 (1100 hrs)

2. The bids should be submitted in a sealed envelope super-scribed with name of work "Replacement of floor carpet in the premises of Chancery" and may be submitted to the Head of Chancery, Consulate General of India, Perth, at Level 6, 12 St. George Terrace, Perth, WA 6000 on or before 10.12.2024. Bidder while submitting bid should ensure company registration details, company profile, a brief on method for replacement and installation of new carpet, with total cost inclusive of taxes.

Sd/-
(Naresh Kumar)
Consul & HOC

Introduction: -

The Consulate General of India, Perth, invites bids from experienced and reputed companies providing services of fitting & installation of carpet flooring for replacement of old office carpet in the premises of the Consulate General of India, Perth located at Level 6, 12 St. George Terrace, Perth, WA 6000. The Chancery premises consists of 7 rooms and 1 Multi-purpose Hall with carpet area which require carpet replacement.

Scope of Work: -

Works required to be done in 7 rooms and 1 Multi-purpose Hall as per details given below:

- ⑩ Removal & disposal of existing floor carpet
- ⑩ Supply and installation of new floor carpet
- ⑩ Approximate area of floor requiring carpet work is around 400 sq. mt.

Site Visit: -

The interested bidder(s)/firm(s) can inspect the office premises after taking appointment between 11.00 AM and 5.00 PM from 30.10.2024 to 11.11.2024 to assess the job requirement/quantum of work involved. For the said purpose, Administration Section may be contacted on telephone No. 08 93258597 during office hours on any working day. After inspection of the premises and going by the terms and conditions mentioned in the tender documents, interested bidders should submit the bids.

The Tender bids shall remain valid for a period of **Ninety (90)** days from the date of opening.

Eligibility Criteria: the Tender should have valid permit/registration from the competent local authority for providing services in Australia, with satisfactory experience of rendering floor carpet fitting & installation services.

Earnest Money Deposit/Bid Securing Declaration– The bidder shall submit a Demand draft or Banker's cheque **OR** Bank Guarantee **OR** Online payment in favour of Consulate amounting to A\$800 **OR** Bid Securing Declaration (Format as per Annexure-II). It may be noted that 50% of EMD will be forfeited, if the Agency/Firm amend its tender amount or add any condition after opening of financial bids or failed to complete the tender proceedings till selection of prospective bidder and 100% of EMD will be forfeited if bidder failed to provide performance guarantee by due date or failed to start the work by due date after its selection at its tender cost. The defaulter will be blacklisted from any further participation in any future tenders of Gol for a period of 2 years.

Validity of EMD/Bid Security Declaration - The Bid shall remain valid for a period of 180 (One Hundred Eighty) days from the date of the opening of the bid or up to any mutually extended period.

Forfeiture of EMD/BID Security Declaration: It may be noted that 50% of EMD will be forfeited, if the Agency/Firm amend its tender amount or add any condition after opening of financial bids or failed to complete the tender proceedings till selection of prospective bidder and 100% of EMD will be forfeited if bidder failed to provide performance guarantee by due date or failed to start the work by due date after its selection at its tender cost. The defaulter

will be blacklisted from any further participation in any future tenders of GoI for a period of 2 years.

Performance Guarantee: The selected Bidder shall furnish within 21 days of the date of issue of Letter of Intent (LOI) an unconditional Bank Guarantee. The Bank Guarantee shall be issued by any scheduled bank for an amount equivalent to 5% of Tender Cost. The Performance guarantee shall remain valid for a period of 60 days beyond the date of completion of all contractual provisions including DLP.

VALIDITY OF CONTRACT

The contract, if awarded, is a one-time job only. No increase or revision/increase of approved rates during the currency of the contract will be entertained. In case breach of contract or in the event of not fulfilling the minimum requirements / statutory requirements, the client shall have the right at any time to terminate the contract forthwith in addition to forfeiting the performance security amount deposited. The validity of the agreement, without prejudice to the provision of **Clause 4 of SCC (Force Majeure)** and **Clause 5 (Termination)** remains in force till end of Defect Liability Period of the contract.

SPECIAL CONDITIONS OF CONTRACT (SCC)

1. Prices

- (a) The price quoted shall be considered firm and no price escalation will be permitted during the period of the contract.
- (b) Bidders must quote the price in the format given in Price Schedule at ANNEXURE-I.
- (c) All items are to be quoted in Australian Dollars.
- (d) The prices quoted should be exclusive of GST but inclusive of all other applicable taxes and charges.
- (e) The bidder should work out the entire work scope. Accordingly, the rate for total work is to be quoted by them.
- (f) If a firm quotes NIL charges/consideration, the bid shall be treated as unresponsive and will not be considered.

2. PAYMENTS

- (a) The Contractor shall be paid on completion of awarded job. The payment would be made within 10 working days of receiving the invoice. No payment shall be made in advance nor any loan from any bank or financial institution will be recommended based on the order of award of work.
- (b) The Employer will not be bound to accept the lowest or any bid nor to give a reason for the rejection of any Tender.
- (c) The Consulate General of India, however, will always have the right to accept or reject any per-approved sub-contractor even after formal award of Contract and/or commencement of work with or without cause.

3. Penalty for Delayed Services:

- (a) The Consulate reserves the right to levy penalty @0.5% of price quoted for per month week limited to maximum of 5% of the awarded cost.
- (b) The Consulate reserves the right to cancel the work order in case the delay is more than 15 days.

- (c) The Consulate reserves the right to revoke the contract at any time if the services rendered are not found satisfactory during the period of Contract.

4. Force Majeure:

The Consulate may consider relaxing the penalty and delivery requirements, as specified in this document, if and to the extent that, the delay in performance or other failure to perform its obligations under the contract is the result of a Force Majeure. Force Majeure is defined as an event of effect that cannot reasonably be anticipated such as acts of nature (like earthquakes, floods, storms etc.), acts of states, the direct and indirect consequences of wars (declared or undeclared), hostilities, national emergencies, civil commotion and strikes at successful Bidder's premises.

5. TERMINATION

If the shortlisted bidder is, without good reasons, not discharging his obligation, the Owner may inform the agency/firm by notice, indicating grounds for the notice. If a satisfactory response is not received within 21 days, the Owner may by a further notice in writing, terminate the Agreement provided that further notice in writing is given within 35 days of the Owner's former notice. In the event of termination of the Agreement by the Owner, the shortlisted bidder shall have no claim to compensation for any loss sustained while entering into any engagement or for making any advance payment to any third party with a view to perform the work under this agreement. The shortlisted bidder shall not be entitled to be paid any sum for any work thereof or work actually performed under this Agreement unless or until the Owner is satisfied with the performance of such work and the value payable in respect thereof and the shortlisted bidder shall only be entitled to be paid the value so certified by the Owner.

Compliance with local Laws and Regulations and Pricing of Schedule of Quantities:

The attention of bidders is drawn as to compliance with local laws and regulations concerning safety and health, labour regulations, social insurance, labour taxes, tax deduction, import restrictions duties and levies, company's tax, input tax and output tax (GST) etc. All rates and sum inserted against items of works and in the Form of Tender shall be inclusive of GST.

Address:

**Head of Chancery
Consulate General of India
Level 6, 12 St. George Terrace,
Perth, WA-6000.
hoc.perth@mea.gov.in
admn.perth@mea.gov.in**

ANNEXURE-I

Format for submitting the Price Schedule on the letter head of the company for the work of replacement, disposal, supply and installation of floor carpet of the Chancery premises of Consulate General of India, Perth.

PRICE SCHEDULE

Name of Firm-

Address for Correspondence-

Contact Details-

Division of Work	Rate per meter sq.	Total Price (A\$)
1	2	3

Note:

Above quoted prices for replacement, disposal, supply and installation of floor carpet work are complete in all respect as per technical specifications inclusive of all taxes & other charges etc.

2. Certified that rates quoted are as per specifications, terms & conditions mentioned in the tender document.

Yours faithfully,

(Signature of Authorised Signatory)
Name & Designation:
Company Seal:

BID SECURITY DECLARATION

I/we accept that if I/we withdraw or modify Bids during the period of validity or if I/we are awarded the contract and I/we fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, I/we will be suspended for the period of time specified in the request for bids document (2 years if not specified) from being eligible to submit Bids for contracts with the entity that invited the Bids.

Date _____

Signatures_____